

Support for Mentor- or Faculty-Sponsored Virtual Conference Attendance for Conferences Taking Place by May 1, 2021*

Overview:

P&N is able to support Psychology and Neuroscience students who wish to attend virtual research conferences *other than those publicized as Guided Virtual Conferences*, so long as their attendance is recommended by research mentors or other faculty members who can help them create plans for organizing their conference experiences. P&N will fund the minimum amount required for students to attend. **This call covers conferences taking place by the end of the spring term: May 1, 2021.** An additional call will be issued to cover conferences scheduled during the Summer 2021 terms.*

Conferences:

It will largely be up to students, in consultation with their research mentors or other supporting faculty members, to identify conferences they would benefit from attending. Less frequently, P&N will identify and advertise specific student-friendly national and local conferences.

Application Information:

For each Mentor- or Faculty-Sponsored Virtual Conference students wish to attend, they should prepare a single PDF file that includes the following information, and send it to PN-undergrad-grants@duke.edu *no later than one month prior to the start of the conference*:

- **Cover Sheet** (second page of this call).
- **Virtual Conference Attendance Plan** (1 page) that includes each of the following:
 - Name and dates of the virtual conference.
 - Student's anticipated status at the event: presenter vs. attendee.
 - Plan for conference attendance: the talks/meetings the student will attend each day.
 - Explanation of how the conference fits in with the student's career/personal goals.
- **Anticipated Expenses.** Registration fee or registration fee plus membership fee (if being a member results in overall savings).
- **Letter of Support from P&N Mentor or Other P&N Faculty Member.** Statement from mentor or other faculty member advocating for the student's attendance at this conference, and verifying that they helped the student develop their plan for conference attendance. (An email will suffice.)

Number of Virtual Conferences Students May Attend:

Students may receive funding to attend any or all conferences during the 2020-2021 Academic Year, regardless of other awards received by P&N, so long as the conferences are either Guided Virtual Conferences or Mentor- or Faculty-Sponsored Virtual Conferences.

Questions:

Please direct any questions to PN-undergrad-grants@duke.edu and include 'Mentor- or Faculty-Sponsored Virtual Conference' in the subject line.

Eligibility:

Priority will go to undergraduate majors in Psychology and Neuroscience. Undeclared students and students in other majors may be eligible if working with faculty with a primary appointment in P&N (these faculty are listed on the P&N website at <https://psychandneuro.duke.edu/people/primary-faculty>). Please note that students graduating in December may not be funded for virtual conference attendance beyond the end of the calendar year.

**Application for Mentor- or Faculty-Sponsored Virtual Conference
Attendance for Conferences Taking Place by May 1, 2021**

Name:

Major(s), Minor(s):

Faculty Mentor or Other Supporting Faculty Member in P&N:

Anticipated Graduation Date (Month/Year):

Name of Virtual Conference:

Checklist: *(Please see instructions.)*

- Cover Sheet (this page)
- Virtual Conference Attendance Plan
- Anticipated Expenses
- Letter of Support from P&N Mentor or Other P&N Faculty Member

Please combine this cover sheet and all supplemental documents into a single PDF file and send to PN-undergrad-grants@duke.edu. Please include 'Mentor- or Faculty-Sponsored Virtual Conference' in the subject line. **Applications must be received no later than one month prior to the start of the conference.**