

DUKE UNIVERSITY HEALTH SYSTEM

# New Duke Pay Statement



Beginning in August, Duke employees will find that their paychecks and direct deposit statements contain more detailed information and are easier to understand. The newly formatted pay statements are the next—and most visible—step in the ongoing project to integrate Duke's administrative systems.

The new pay statements will provide employees more information about their gross pay, deductions, and leave time. For example, biweekly employees in the Health System will be able to see their carryover bank of paid time off. The statements will show University biweekly employees their available discretionary days. All monthly employees will see year-to-date totals for contributions to each of their 403(b) retirement vendors. None of this information is available on current pay statements.

All employees will receive their first new pay statement on August 23, as both the biweekly and monthly pay date occur on that day.

Employees who have questions regarding their new paycheck or direct deposit statements should contact Corporate Payroll's Customer Service staff at 684-2642.

# Guide to Your

DUKE UNIVERSITY





Biweekly Paycheck and Statement



Corporate Payroll Services  
Box 90484  
Durham, NC 27708-0484

First Union National Bank  
Durham, NC 27701

66-858  
531

Date: 08/23/2002

Check No: 11112246

Pay

\*\* FOUR HUNDRED EIGHTY-THREE USD  
AND TWELVE CENTS \*\*

Amount

\$\*\*\*\*\*483.12\*

to the  
Order Of

TEST, JANET  
302 ELM ST  
DURHAM, NC - 27712  
US

444-11-9999 DDM9

Sample/Void

Medicare and OASDI

These separate figures were previously  
added together and shown as FICA Tax.

Deductions

All post-tax  
deductions,

9A plus 11, are totaled in field 9B.

Tax Deferred Deds

Tax deferred contributions  
are listed by specific vendors.

Post Tax Retirement

Post tax contributions are  
listed by specific vendors.

The total is included in the total  
deductions field, 9B.

Taxes and  
Additional  
Tax Amounts

Additional taxes withheld appear as separate lines  
and in the Taxes total.

United Way

Year-to-date United Way con-  
tributions will be recorded  
and shown, from August 2002 forward.  
Totals will not include the months  
January-July 2002.

Imputed Income

Employees who have Imputed  
Income will be able to see the  
amount for the current pay period.

DUKE UNIVERSITY/HEALTH SYSTEM BIWEEKLY PAYROLL STATEMENT											
NAME		ID #	SOCIAL SECURITY		ORG.KEY		PER.END		CHECK DATE		
JANET TEST		00295410	444-11-9999		DDM9		08/11/2002		08/23/2002		
VAC HRS	SICK HRS	DDAYS	STB HRS	LTB HRS	COB HRS	M/S		EXEMPTION			
0.0	0.0	0.0	0.0	0.0	0.0	FEDERAL STATE		M M	02 02		
GROSS PAY		PRETAX DED		TAXES		DEDUCTIONS					
BASERATE 894.20		BLUECARE 253.20		FED TAX 24.12		SFTYGLS 5.00					
MISCXCL 65.00		TOTAL 253.20		STATE TAX 27.00		AUX MISC 32.17					
12%NSPS3 12.62				MEDICARE 10.42		VOLSTD 14.50					
TOTAL 971.82				OASDI 44.55		TOTAL 51.67					
				EIC 0.00							
				TOTAL 106.09							
TAX DEFERRED DEDS				POST TAX RETIREMENT							
FIDELITY 2.43				FIDELITY 4.37							
SCUDDER 24.30				SCUDDER 4.37							
VALIC 21.86				TIAACREF 4.37							
TOTAL 48.59				VALIC 2.92							
				VANGUARD 8.75							
				TIAA/SRA 4.37							
				TOTAL 29.15							
GROSS PAY		PRETAX	TAX DEF	TAXABLE GROSS	TAXES	DEDUCTIONS	NET PAY				
971.82		253.20	48.59	670.03	106.09	80.82	483.12				
YEAR TO DATE TOTALS			CURRENT MISC	O/T HOURS	HOURS PAID						
GROSS 2,060.99		IMPUTED INC 0.00	OVERTIME 0.00	PRIMARY 85.00							
PRETAX 506.40		ADDITIONAL TAX AMOUNTS		SECONDARY 0.00							
TAX DEF 48.59		(Included in Taxes above)		VACATION 0.00							
TAX GROSS 1,506.00		FEDERAL 5.00		SICK 0.00							
FED TAX 64.83		STATE 5.00		HOLIDAY 0.00							
ST TAX 66.00				FUNERAL 0.00							
MEDICARE 22.54				JURY 0.00							
OASDI 96.38				ELECTION 0.00							
UNITED WAY 0.00				STB 0.00							
				LTB 0.00							
				COB 0.00							
POSITION TITLE: TECHNICIAN, INFORMATION TCHNLGY2458839040 POSITION EFFECTIVE DATE: 07/01/2002											

Address

The paycheck will show the  
employees' home address for verifi-  
cation. Paychecks and statements will con-  
tinue to be distributed through pay points.

ID #

The employee's Duke Unique  
ID will be used as the personnel  
identification number.

Org. Key

The Organizational Key identi-  
fies the employee's pay point.

Vac Hrs, Sick Hrs, and DDays

These three items pertain to  
University employees. Note the  
new balance for discretionary hours.

STB Hrs, LTB Hrs, and COB Hrs

These three items pertain to  
Health System employees.  
Note the new Carryover Bank balance.

M/S

This box displays the Marital  
Status the employee declared  
for tax purposes. M: Married; S: Single;  
H: Head of Household

Gross Pay

Health System employees will see  
more detail about premium pay, e.g.,  
Clinical Nurse, Weekend, etc.