Objectives: The data technician is involved with the acquisition and maintenance of large amounts of clinical data. The work engages multiple skills and a wide range of project knowledge. These multiple functions require a significant degree of flexibility and critical thinking to complete complex tasks.

This position is ideal for a highly motivated individual who may be taking time off between degrees. This position is an opportunity to work with a highly productive and dynamic team of MD’s, PhD’s, and research scientists. The candidate will gain considerable knowledge of clinical research methods and of the field of urology, particularly with regards to prostate cancer and bladder cancer. Data technicians may have the opportunity to shadow in the OR, attend seminars, and engage in other learning opportunities such as manuscript writing in the second year.

Critical Element 1
- Review electronic & paper medical records for medical information and conduct electronic database entry.

Critical Element 2
- Assist in maintaining a vast quantity of patient oriented data used in support of analytical and/or research projects related to prostate cancer and bladder cancer.

Critical Element 3
- Work effectively with other team members as part of a team.

Non-critical Elements
- Troubleshoot and modify protocol implementation when necessary.
- Recommend new methods for data collection and documentation.
- Assist other research personnel.
- Maintain patient confidentiality.

Qualifications/Experience: Applicants must have a Bachelor’s Degree. They should possess strong interpersonal skills and be organized, detail oriented, and reliable. Basic computer skills are required and familiarity with MS Excel and MS Excel are preferred.

Supervisory Controls: The principal investigator and clinical research coordinator are responsible for the overall supervision of the work and workload of the data technician. The incumbent is expected to meet deadlines on routine duties and to use his/her own initiative in completing work. Work may be reviewed by any member of the principal investigator’s research team.

Scope and Effect: The major purpose of these assignments is to conduct VA-relevant clinical research projects as conceived and defined by the principal investigators. The work of the incumbent contributes to the local and national research mission of the VA hospital.

To Apply: Please go to https://freedlandlab.recruitee.com/ and select “Apply for this Job” under the Data Technician description.

Employees work for the Institute for Medical Research and will have an appointment at the Durham VA Medical Center. Please visit www.imr.org for more information about employee benefits. Expected start date is relatively flexible but is typically scheduled in June. We do not sponsor applicants for work visas. We are an equal-opportunity employer.