

## Call for Applications for Undergraduate Small Grants Spring 2021

### Overview:

Thanks to generous support from the Charles Lafitte Foundation, P&N anticipates awarding Small Grants of up to \$400 to Psychology and Neuroscience majors who did not receive URS Independent Study Grants during Spring 2021, either because they were not enrolled in an Independent Study course or because URS funds were exhausted.

Allowable expenses include payments for human subjects, software, or other materials that are necessary to complete the research. Funds may not be requested for salary or living expenses. Any materials that do not get “used up” (e.g., noise-canceling headphones for coding video clips) are the property of the lab of the supervising faculty member, and eventually must be left with that lab.

Because of ongoing COVID-related restrictions, students who wish to conduct research in any lab or at any physical site (whether on Campus or off) must submit documentation of their mentor’s permissions (e.g., an email from the mentor with supporting details).

Payment for online human-subjects research remains fully allowable under this program. Because most in-person human-subjects research remains on hiatus because of COVID, students who wish to request funds for in-person data collection must include with their application a letter from their mentor that attests (a) that the laboratory has an approved return-to-research plan that includes human-subjects data collection and (b) that the undergraduate submitting the application is included on that plan.

### Submission Information:

Undergraduate Small Grants now will be awarded on a rolling basis through **April 9**. A completed application should be emailed to [PN-undergrad-grants@duke.edu](mailto:PN-undergrad-grants@duke.edu) as a single PDF file that includes the following:

- **Cover Sheet** (second page of this document).
- **Brief (1-page) Research Proposal.**
- **Budget Summary.** Itemized summary explaining how funds will be used.
- **P&N Mentor Approval.** Brief statement of support from a P&N faculty mentor.
- **Additional Documentation from Mentor** (for students conducting work onsite, and students seeking funding for in-person human-subjects data collection). Onsite work requires the mentor to supply a permission with supporting details. In-person human-subjects data collection requires the mentor to attest that the laboratory has an approved return-to-research plan that includes human-subjects data collection, and that the mentee is included on that plan.
- **Confirmation of Completion of CITI Research Misconduct Tutorial** (completed online following the instructions at [undergraduateresearch.duke.edu/urs-guidelines/responsible-conduct-research-training-and-tutorials](https://undergraduateresearch.duke.edu/urs-guidelines/responsible-conduct-research-training-and-tutorials)).
- **\*IRB Protocol/IACUC Number.** Required only if the project will involve human subjects or animals.
- **Progress Report** (up to 1 page). Required only if requesting additional funds for a project that was funded by a P&N grant prior to the current term.

### Expiration of funds:

Please note that **grant funds must be expended by April 23** and cannot carry over to future terms. However, we anticipate that additional calls will be issued during Summer 2021.

### Questions:

Please direct questions to [PN-undergrad-grants@duke.edu](mailto:PN-undergrad-grants@duke.edu) and include ‘Small Grant’ in the subject line.

*\*Funds will not be released until you have received approval for your project.*

## **Application for Undergraduate Small Grant Spring 2021**

**Name:**

**Major(s), Minor(s):**

**P&N Faculty Mentor:**

**Anticipated Graduation Date (Month/Year):**

**Title of Project:**

**Checklist:**

- ☐ Cover Sheet (this page)
- ☐ Research Proposal
- ☐ Budget Summary
- ☐ P&N Mentor Approval
- ☐ Additional Documentation from Mentor (if required)
- ☐ Confirmation of Completion of CITI Research Misconduct Tutorial
- ☐ IRB/IACUC Number (if human subjects or animals are involved)
- ☐ Progress Report (if a P&N grant funded the same project prior to the current term)

Please combine this cover sheet with supplemental documents into a single PDF file and submit by **April 9** to [PN-undergrad-grants@duke.edu](mailto:PN-undergrad-grants@duke.edu).